



LEAD SERVICE WORKER
FLSA: Non-Exempt
Grade 16 \$28,930.41 - \$46,228.65

GENERAL DEFINITION

Employees in this classification perform semi-skilled to skilled work frequently requiring manual labor in the maintenance and care of parks, public lands, streets, and right-of-ways. Employees in this classification typically function as part of a work crew in a lead worker capacity but may work independently depending on the nature of the work assignment. An employee may be trained and assigned to operate various associated equipment on a relief or intermittent basis. Work is subject to general supervision and the employee receives instructions subsequent to each new job assignment. Leads other employees and technicians in all aspects of assignments by written order or verbal instruction.

ESSENTIAL JOB DUTIES

The list of duties and functions, as outlined herein, is intended to be representative of the type of tasks performed within this classification. They are not listed in any order of importance. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Functions in a lead work capacity for manual labor crews in maintaining grounds, landscaping, parks, public lands, streets, and right-of-ways.
- Performs manual labor in the loading and unloading of materials and supplies necessary for accomplishing assigned work orders and tasks.
- Assists in and performs restoration of disturbed concrete, asphalt and landscape areas.
- Operates and maintains hand and power tools and equipment associated with job tasks.
- Exercises independent objective judgment in calling for supervision or assistance in tasks and reports important information to Crew Leaders.
- Performs general maintenance for the aesthetic appearance of assigned areas, e.g., picking up trash, general cleaning, installing and replacing turf areas, planting and trimming trees, and foliage.
- Applies herbicides and insecticides in accordance with prescribed safety standards and regulatory requirements.

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- Inspects assigned work areas for proper maintenance and safety, e.g., athletic fields, playground equipment, streets and sidewalks restoration, grounds, and turf restoration.
- Assists in the removal of debris from canals, waterways, parks, streets, athletic complexes, public lands, and right-of-ways.
- Assists with the work orders of other work crews as directed.
- Requires regular attendance to scheduled work shifts.

KNOWLEDGE, SKILLS & ABILITIES

- Substantial knowledge of the use and care of simple manual and power hand tools.
- Ability to learn the use and maintenance of associated vehicles and equipment.
- Ability to lead other employees in accomplishing assigned work orders in a manner to ensure proper job completion.
- Ability to issue verbal and written instructions.
- Ability to understand and follow verbal and written instructions.
- Ability to perform heavy manual labor for extended periods, often under varying climatic conditions.
- Ability to establish and maintain effective working relationships with other employees and the public.
- Communicates with co-workers, management, citizens, and others in a courteous and professional manner.
- Conforms with and abides by all departmental and City regulations, policies, work procedures, and instructions.

MINIMUM ACCEPTABLE EDUCATION, TRAINING & EXPERIENCE

High school diploma or GED equivalent; supplemented by two (2) years previous experience in landscape and grounds maintenance. Must hold a State of Florida Class B Driver's License. Must obtain Turf & Ornamental Spray Technician license and certification in work zone traffic control (MOT) within eighteen (18) months of employment. Position may be required to be on call, including nights, holidays, and weekends.

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PHYSICAL REQUIREMENTS

The City of Oakland Park is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act (42 U.S. C. 12101 et. seq.), the City of Oakland Park will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- The employee is frequently required to climb, balance, stoop, kneel, crouch, or crawl.
- Must be able to operate objects, tools or controls and reach with arms and hands.
- Must be able to remain outdoors for extended periods in high heat and humidity conditions.
- Traverse rough terrain, walk up or down stairwells, ladders, slopes or steps.
- The employee must frequently lift and/or move up to 75 pounds.
- Vision ability includes close and peripheral vision, color distinction, and depth and texture perception.
- Ability to speak, hear, smell, and taste.
- Must be able to work in close and confined spaces.

A review of this position has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities are essential job functions and requirements are subject to possible modifications to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the abilities and aptitudes to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat of significant risk to the health or safety of themselves or others. Requirements are representative of the minimum level of knowledge, skills, and ability.

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I _____ have read and acknowledge receipt of the job classification.

Employee signature

Date