



**City of Oakland Park**

**Utility & Billing Services**

1100 Park Lane East, 5<sup>th</sup> Flr Oakland Park FL, 33334

Phone (954) 630-4280 Fax (954) 630-4285

E-mail [ubs@oaklandparkfl.gov](mailto:ubs@oaklandparkfl.gov)

Website: [www.oaklandparkfl.gov](http://www.oaklandparkfl.gov)

Office Hours: 8:00 AM- 5:00 PM Monday-Friday

**For Office Use Only**

Customer #: \_\_\_\_\_

Account #: \_\_\_\_\_

Deposit Amt: \_\_\_\_\_

Cash  Check  Credit Card  M.O.

Processed By: \_\_\_\_\_

Processed Date: \_\_\_\_\_

**Commercial Cart & Dumpster Service Application & Agreement**

**1. Account Information:** Enter the appropriate information in all fields

Account Holder Name(s): \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ Cell Phone Number: : \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Have you ever had utility service with the City of Oakland Park?  Yes  No

If yes, please provide the service address: \_\_\_\_\_

**Account Type** Select one.

Property Owner (Attach a copy of your Settlement Statement)

Tenant (Attach a copy of your Lease Agreement)

**2. Service & Billing Information**

**Service Address :** Enter the address where you wish to establish service.

Street: \_\_\_\_\_ Unit # \_\_\_\_\_ ZIP: \_\_\_\_\_

**Billing Address:** Enter the address to which monthly bills will be sent. If the same as the service address, leave blank.

Street: \_\_\_\_\_ Unit # \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Billing Method:** Select how you would like to receive your monthly bills.

E-mail Only

Paper Mailing

Both E-mail & Paper Mailing

**3. Service Information :**

**Services Requested:** Please mark which services you wish to establish and when you wish service to begin.

**Service Start Date:** \_\_\_\_\_

**Dumpster Service:** Please indicate size and frequency of pick ups below

**Dumpster Size:**  2 Cubic Yard  3 Cubic Yard  4 Cubic Yard  6 Cubic Yard  8 Cubic Yard

**Frequency of Pick up:**  1X/week  2X/week  3X/week  4X/week  5X/week

**Preferred Day of Pick up:** \_\_\_ Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday

**Cart Service** (96 gallons) pick up day are Monday/Thursday or Tuesday/Friday based on location.

**Additional cart(s) requested** \_\_\_\_\_ **Recycling Bin requested** \_\_\_\_\_

*While Utility & Billing Service can help initiate a service request, the ultimate authority for approval and execution of that request rests with the Solid Waste department.*

#### 4. Automatic Bank Draft Option

Would you like to enroll in our automatic draft payment option?  Yes  No

If yes, please attach a voided check to this application. You may also sign up for this service online at a later date.

If yes, please read the below statement and initial to authorize automatic bank drafts from your account.

I authorize the Financial Institution named on my voided check to pay my monthly utility bill by charging each payment to the account specified by me. I agree that each payment shall be the same as if it were an instrument personally, signed by me. This authority is to remain in effect until revoked by me in writing. In addition, I have the right to stop payment of a charge by notifying Utility & Billing Services 10 business days prior to the due date on my bill. If I do stop payment, I will still be responsible for payment of my utility bill by the due date. I understand however that both the Financial Institution and the City of Oakland Park reserves the right to terminate this plan or my participation therein. A service fee of \$15.00 or 5% of the draft amount, whichever is greater, will be charged for all returned bank draft payments.

Initial: \_\_\_\_\_

#### 5. Acknowledgments & Agreements

Please read and initial next to each statement below.

\_\_\_\_\_ All utility bills are due upon receipt. A 1.5% or \$10.00 penalty, whichever is greater will be applied to all balances that are not paid within 25 days from the billing date.

\_\_\_\_\_ Delinquent accounts will be subjected to termination and all applicable fees and service charges. Delinquent utility accounts, in an owner's name, will result in a lien being placed on the owner's property

\_\_\_\_\_ Deposits shall be held in a non-interest-bearing account, all deposits (if not transferred) are applied to the final bill. If the deposit exceeds the final bill, and no other outstanding fees or charges exist, then the remaining credit balance will be refunded.

\_\_\_\_\_ An administrative fee of twenty dollars (\$20.00) shall be charged to open a commercial cart service account. If the account is opened in conjunction with a water service account, an administrative fee of fifty-five dollars (\$55.00), covering both services, shall be charged

\_\_\_\_\_ An administrative fee of fifty dollars (\$50.00) per dumpster shall be charged to open a new dumpster service account. If the account is opened in conjunction with water service, an administrative fee of twenty dollars (\$35.00) plus fifty dollars (\$50.00) per dumpster, covering both services, shall be charged.

#### City Updates

The City of Oakland Park sends regular e-mail communications to residents and businesses on news, special events, and programs within the City. Would you like to begin receiving City updates?  Yes  No

#### Applicant Agreement

I agree that the information I have provided is true, complete, and accurate. I understand that I will be billed for all utility services charged at the above address until such time that services are discontinued. I am responsible for paying for the utility services.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_