



City Hall Commission Chambers
3650 NE 12 Avenue
Oakland Park, Florida 33334

MINUTES
DEVELOPMENT REVIEW COMMITTEE (DRC) MEETING
MAY 23, 2019, 10:00 A.M.

The regular meeting of the Development Review Committee of the City of Oakland Park, Florida was called to order at 10:00 A.M. Alex Dambach, Planning Supervisor.

ROLL CALL

Regular Members:

Alex Dambach, Planning Supervisor
Kevin Woodall, Code Enforcement Officer II
Pamela Archacki, Fire Prevention
Deputy Debra Wallace, Broward Sheriff's Office
Dave Spence, Structural Chief Inspector
Antwan Armalin, Solid Waste Foreman

Also Present:

Melissa Alvarado, Administrative Specialist
Andrew Riddle, Senior Planner

Absent:

Chris Lips, Utilities Manager
Peter Schwarz, Assistant Director, Planning,
Zoning and Building

1. Approval of Minutes - April 25, 2019

Mr. Spence moved to approve the April 25, 2019 minutes. Mr. Woodall seconded the motion, which prevailed by the following vote:

YES: Mr. Dambach, Mr. Woodall, Ms. Archacki, Deputy Wallace, Mr. Spence, Mr. Armalin

2. PUBLIC COMMENTS - At this time, any person will be allowed to speak on any matter that pertains to City business for a length of time not to exceed four minutes per person.

None

3. Site Development Plan Review: Case CD19-10Z “Savona”: Requesting DRC review for the construction of an 8-unit townhouse development consisting of one building on a 0.53- acre parcel. Site is located at 4200 NE 7 Terrace. Existing Zoning is RM-16 Multifamily Residential.

- Planning and Zoning Comments

Mr. Riddle reviewed the Planning and Zoning comments.

- Engineering and Utilities Comments

Dennis Schultz was not present.

- Landscaping Comments

Mr. Woodall reviewed the Landscaping comments.

- Crime Prevention Through Environmental Design Comments

Deputy Wallace reviewed the Crime Prevention through Environmental Design and Safety comments. She noted that parking was going to be a problem. She advised the applicant to answer her comments specifically.

- Fire Prevention Comments

Ms. Archacki reviewed the Fire Prevention comments.

- Solid Waste Comments

Mr. Armalin reviewed the Solid Waste comments and asked applicant about their staging/pickup site. The applicant indicated that every garage had a specific location of the carts on pickup days but Mr. Armalin pointed out that the pickup was automated so the carts must be in a more accessible area. He agreed to work with the applicant.

- Structural Comments

Mr. Spence had no comments.

The board and applicant discussed general design and aesthetics such as:

- Larger and additional windows added to the area above garages
- Surveillance/security features
- Architectural/ design elements
- Alternatives to the 8'-foot wall
- Kevin Woodall clarified the definition of code
- Entrance doors' distance from the right-of-way and fire access
- The need to include fire sprinklers in the building
- Alternatives to the trash carts, i.e., dumpsters and their location


4. **OTHER BUSINESS**

Mr. Dambach advised everyone to review the Oak Tee materials in preparation for the next meeting.

ADJOURN

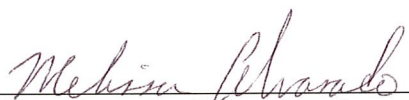
There being no further business, the meeting was adjourned at: 11:00 a.m.

CITY OF OAKLAND PARK, FLORIDA



Peter Schwarz, Assistant Director of
Engineering & Community Development

ATTEST:



Melissa Alvarado, Recording Secretary