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MINUTES  
CIVIL SERVICE MEETING  
MARCH 12, 2019 AT 6:00 PM

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The regular meeting of the Civil Service Board of the City of Oakland Park, Florida was called to order at 6:00 p.m. by Dennis Buchta, Chair.

**ROLL CALL**

**Present:**

**Dennis Buchta, Chair**

Joshua Davis

Edward Stupi

Roger Banks

**Absent:**

Mark Voight

**Also Present:**

**Lori I Day, Liaison**

**Stephen Scott, Liaison**

Uma DeBarros, Secretary

Peter Schwarz, Asst. Director, ECD

**MINUTES**

Board Chair Dennis Buchta called for the motion for the minutes of February 12, 2019 to be approved. Motion was moved by board chair; Motion accepted by Edward Stupi and seconded by board member Joshua Davis which prevailed by the following vote:

**Yes: Chair, Dennis Butcha, board member Joshua Davis, board member Edward Stupi, and Roger Banks.**

**PUBLIC COMMENTS**

No public comments at this meeting

**NEW BUSINESS**

2. Approval of classification(s) below:

a. Chief Building Officials

*Stephen Scott introduced Peter Schwarz, Assistant Director of Engineering and Community Development Department.*

*Mr. Schwarz stated that due to the increase in development in the City of Oakland Park, the department has requested for the conversion of a currently vacant position to the Chief Building official.*



*Board Member Ed Stupi provided insights to some changes to the classification, as well as complimented the author.*

*Board Chair entertained a motion to accept; Board member Edward Stupi moved to approve, board member Joshua Davis seconded the motion, which prevailed by the following vote:*

**Yes: Chair, Dennis Butcha, board member Joshua Davis, board member Edward Stupi and board member Roger Banks.**

b. Business Licensing Supervisor

*The classification was also presented by Peter Schwarz. He discussed how licensing and permits within the City has increased due to the City's move forward.*

*Board Member Ed Stupi proposed some additional changes to the classifications presented that would allow for more clarity.*

*Board Chair entertained a motion; Board member Edward Stupi moved to approve, board member Roger Banks seconded the motion, which prevailed by the following vote:*

**Yes: Chair, Dennis Butcha, board member Joshua Davis, board member Edward Stupi and board member Roger Banks.**

**OLD BUSINESS**

**None**

There being no further business, this meeting is adjourned at 6:24 PM

Dennis Buchta, Chair

Uma DeBarros, Secretary