



City Hall Commission Chambers  
3650 NE 12 Avenue  
Oakland Park, Florida 33334

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MINUTES  
PLANNING AND ZONING ADVISORY BOARD  
MARCH 7, 2016, 6:30 P.M.

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The regular meeting of the Planning and Zoning Advisory Board of the City of Oakland Park, Florida was called to order at 6:30 p.m. by Chair Doren.

**ROLL CALL**

**Present:**

Jack Doren, Chair  
Caryl Stevens, Vice Chair  
Toby Lawrence, Board Member  
Robin Bodiford, Alternate Board Member

**Absent:**

Diane Wendt, Board Member  
Mark Zaden, Board Member

**Also Present:**

Justin Proffitt, Senior Planner  
Kristen Nowicki, Senior Planner  
Shari Wallen, Staff Attorney  
Ronald Desbrunes, P.E. Project Manager  
Michael Conner, Calvin, Giordano & Associates, Inc.  
Sandra Lee, Calvin, Giordano & Associates, Inc.  
Darrell Purchase, Code Enforcement Officer II  
Charles Livio, Horticulturist  
Janet Sinclair, Recording Secretary

**1. Approval of Minutes 1.11.16**

Vice Chair Stevens, made a motion to approve the minutes, with a correction in date, under the heading of **Other Business/Next Meeting**, from March 7, 2016 to February 8, 2016. Member Lawrence seconded the motion which prevailed by the following vote:  
**YES:** Vice Chair Stevens, Member Lawrence, Member Bodiford, Chair Doren

**2. Public Comments**

**At this time any person will be allowed to speak on any matter that pertains to City business for a length of time not to exceed four minutes per person.**

None.

3. **PUBLIC HEARINGS**

**Land Development Code Text Amendments for the Landscape and Streetscape Design Standards, Case #CD16-05T.**

Staff Presentation by Justin Proffitt, Senior Planner.

**Public Hearing:**

Mike Conner, Calvin, Giordano & Associates, Inc., 1800 Eller Drive, Suite 600, Ft. Lauderdale, FL, highlighted a few items within the guidelines.

Sandra Lee, 3084 South Oakland Forest Drive; Calvin Giordano and Associates Inc., commented that as a city resident, she is excited about what the City is doing, and commends staff on this endeavor.

**MOTION(S)**

Vice Chair Stevens made a motion to recommend to the City Commission to approve the proposed Land Development Code Text Amendments and adopt the Landscape and Streetscape Design Standards. Member Bodiford seconded the motion which prevailed by the following vote:

**YES:** Vice Chair Stevens, Member Lawrence, Member Bodiford, Chair Doren,

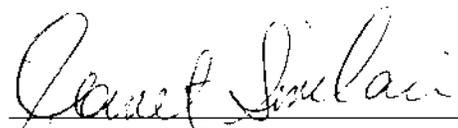
4. **OTHER BUSINESS**

Welcome to Staff Attorney, Shari Wallen

Kristen Nowicki, Senior Planner, Staff Liaison stated that next month, appointments to the advisory board, by the City Commission, will take place. Therefore, elections for Chair and Vice Chair will take place at the next meeting of the board.

**ADJOURN**

There being no further business, the meeting was adjourned at 7:42 p.m.

  
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Janet Sinclair, Recording Secretary

  
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Jack Doren, Board Chair