



City Hall Commission Chambers
3650 NE 12 Avenue
Oakland Park, Florida 33334

HISTORIC PRESERVATION BOARD AGENDA MONDAY, June 27, 2016, 6:30 PM

ROLL CALL

1. MINUTES

1.1 Approval of the minutes from the meeting held on Monday, March 28, 2016

2. GRANT OPPORTUNITIES

2.1 Letter to the City Commission requesting from Oakland Park Historic Preservation Board - Request for Technical Assistance (see attached letter)

2.2 CLG Grants

2.3 Private Grant Opportunities

3. HISTORIC PRESERVATION SITE SURVEY

3.1 The last Survey was done in 2000 by Historic Design Concepts, a division of Accessible Interior Networks, Inc.

5. FLORIDA DIVISION OF HISTORICAL RESOURCES

<http://dos.state.fl.us/historical/meetings-and-events/upcoming-events/>

Agenda from the Division of Historical Resources' Small Matching Grant Application "How-to" Webinar last held on June 16, 2016 (The Division's presentation link is below).

http://dos.myflorida.com/media/696367/2017_specialcategory_howtoapply.pdf

6. PUBLIC COMMENTS

7. OTHER BUSINESS/NEXT MEETING: September 22, 2016

ADJOURNMENT

This meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Clerk's Office by telephone: 954.630.4300 or via Fax: 954.630.4302 for information or assistance.

If a person decides to appeal any decision made by the Historic Preservation Board with respect to any matter considered at this meeting, the person will need a record of the proceedings, and that, for such purpose, the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

I, the undersigned authority, certify the above Notice of Meeting of the Historic Preservation Board is a true copy of the Notice posted on the outdoor bulletin board at the main entrance of City Hall, a place convenient and readily accessible to the general public at all times.

Posted: June 17, 2016

By: Rick Buckeye, Staff Liaison



City Hall Commission Chambers
3650 NE 12 Avenue
Oakland Park, Florida 33334

**MINUTES
HISTORIC PRESERVATION BOARD
MARCH 28, 2016, 5:30 P.M.**

CALL TO ORDER

The regular meeting of the Historic Preservation Board of the City of Oakland Park, Florida was called to order at 5:37p.m. by Board Chair Joanne Powell.

ROLL CALL

Present:

Joanne Powell, Chair
Susan Gillis, Board Member
Edwin Finder, Board Member
James Farris, Board Member
*Jason Ables, Vice Chair

Also Present:

Rick Buckeye, Senior Planner - AICP
Fernanda Marx, Board Secretary

*Vice Chair Jason Ables arrived late.

1. APPROVAL OF MINUTES FROM THE MEETING OF MONDAY, DECEMBER 14, 2015

Member James Farris made a motion to approve the minutes. Member Edwin Finder seconded the motion, which prevailed by the following vote:

Joanne Powell	YES
Susan Gillis	YES
Edwin Finder	YES
James Farris	YES

2. PUBLIC COMMENTS

None

3. OTHER BUSINESS/NEXT MEETING: JUNE 27, 2016

Re-election of officers will be held during the next Historic Preservation Board meeting. Member James Farris moved the motion, which was seconded by Board Member, Edwin Finder. The following members voted “yes”: Joanne Powell, Susan Gillis, Edwin Finder, and James Farris.

Quarterly schedule (March, June, September, and December) has been set for the Historic Preservation Board meetings. Member James Farris moved the motion, which was seconded by Board Member, Edwin Finder. The following members voted “yes”: Joanne Powell, Susan Gillis, Edwin Finder, and James Farris.

Board Chair Joanne Powell was very pleased with the CLG training held in January. She stated the training was very good and well attended.

Current surveys need to be updated in order to apply for CLG grants. However, funds are required to update survey. Additionally, funds are needed for staff assistance, technical assistance, and training.

Board Member, Susan Gillis, also added that CLG application for grants is due on April 30, 2016.

Member Edwin Finder expressed the need to identify product; go after specific grants for National Register nominations. He also mentioned holding seminars to invite residents to learn about historic preservation. Member Susan Gillis expressed her interest in seeing educational materials.

Member Edwin Finder mentioned that for many years he was an officer and director of the National Preservation Institute which is a Washington, DC based non-profit organization that does consulting work with developers and local governments. He reached out to them to see if they would be interested in visiting Oakland Park to highlight properties that we might be able to generate interest in national registration nominations and grants. They would be willing to do so, but will require funds.

Member, Susan Gillis, offered her assistance in completing the grant application(s).

Board decided to draft a letter of support requesting funds for technical assistance, staff assistance, and training.

Member James Farris mentioned he visited BB&T Bank, previously Bank Atlantic, on Andrews Ave. The gentleman he spoke with is not able to make any decisions relating to historic preservation. James Farris shared articles about Mai-Kai and the possible publicity for the bank, and requested that he shares the information with his superiors. He will stop by the bank again if he does not hear back from them.

ADJOURN

There being no further business, the meeting was adjourned at 6:44 p.m.

Fernanda Marx, Board Secretary

Joanne Powell, Board Chair

The Florida Certified Local Government Program: Historic Preservation and Local Government



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CLG Program Benefits

The CLG program is a national initiative which creates a preservation partnership between federal, state, and your community. Program benefits include:

- Preservation training and technical assistance
- Grant assistance for qualified preservation projects
- A formal role in the National Register nomination process
- An opportunity to comment in the statewide comprehensive preservation planning process
- CLGs can also participate directly in Florida's local property tax abatement program



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CLG Grants

- Federally-funded grants available only for CLGs
- Most grants range from \$5,000-25,000
- A match is *not* required
- Eligible projects include community education and survey and planning projects
- Development (construction) projects are not eligible for funding
- Grant applications are solicited each spring
- Funds become available June 1 of the following year
- Project length is one year
- CLGs may partner with other organizations (Main Street, historical society, school board, etc.) in your community for a CLG grant



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Once You Are a CLG Your Community Must:

- Provide the Division of Historical Resources with agendas and minutes of your historic preservation board meetings
- Notify the Division of Historical Resources of changes to your historic preservation board
- Notify the Division of Historical Resources of proposed amendments to your historic preservation ordinance
- Submit an annual report of your historic preservation program activities



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Local Historic Preservation is:

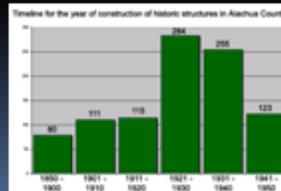
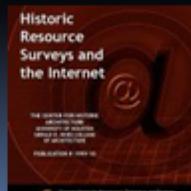
- Survey and Planning
- Resource Management
- Education



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A Historic Survey Will:

- Identify and record the historic resources in your community
- Provide a record of community resources in case they are lost
- Allow you to evaluate, prioritize, and plan for resource preservation
- Need to be periodically updated



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Resource Management

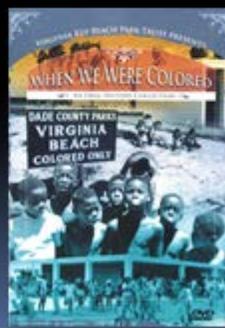
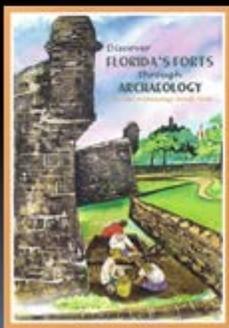
The legal authority provided by your community's historic preservation ordinance to preserve your community's resources through historic designation and design review.



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Education

A local historic preservation program must pursue an aggressive and ongoing program of community education if it is to be successful.



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April 4, 2016

Mr. Mayor and Members of the City Commission
City of Oakland Park City Hall
3650 NE 12th Avenue
Oakland Park, Florida 33334

Dear Mr. Mayor and Members of the City Commission

RE: Oakland Park Historic Preservation Board - Request for Technical Assistance

On behalf of the City Commission appointed Board, we would like to thank you for your outstanding efforts in recently establishing the City of Oakland Park as a Certified Local Government (CLG) community. As you may know, the State's finalized CLG Program agreement that was signed by former Mayor Jed Shank in November 2015 and it presently authorizes the City to participate in historic preservation activities, community education and grant funding opportunities. In addition, the agreement allows the State to provide limited assistance and training with historical resources to the City's Board, which was created by Ordinance No. O-2012-027 on November 7, 2012.

At this time, we are eager to move forward in our attempts to obtain available CLG grant funding by specifically applying for our first grant that will be used to update the City's existing historical site survey that was last completed in 2000. We respectfully ask that you consider with this budget by providing the Board with adequate financial & technical assistance and additional staff support so that we may accomplish our goals expeditiously and complement the extraordinary work already underway to define our City's exciting new downtown district. We estimate a need for at least \$20k and staff assistance for roughly 12 to 16 hours per week for to the next 12 months.

Thank you again and we look forward to working together on this and being Proud of Oakland Park (POP).

Sincerely,

Joanne Powell

Oakland Park Historic Preservation Board Chairperson

cc: David Hebert, City Manager
Harris Hamid, Engineering & Community Development Director
Renee M. ShROUT, City Clerk

